



# INFORMATION FOR PARENTS ABOUT REMOTE LEARNING

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**Marus Bridge Primary School has added this to their website to support understanding of what pupils, parents and carers, should expect during periods of school closure or pupil isolation relating to coronavirus (COVID-19).**

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**Approved by Chair of Governors Mr J. Taylor**

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## Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire schools, cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### The remote curriculum: what is taught to pupils at home

A pupil's first two days of being educated remotely might look different from our standard approach so that we take all necessary actions to prepare for a longer period of remote teaching.

**What should my child expect from immediate remote education in the first two days of pupils being sent home?**

During the first two days of immediate remote education our teaching staff will need time to plan and prepare their remote learning lessons and resources, therefore for the first day you should expect your child to be sent home with, or sent, the following if they have not already got it in their diaries:

EYFS	KS1	KS2
<p><b>DAY 1</b> <b>Login details for SeeSaw and MS Teams</b></p> <p><b>Microsoft Teams Parent support pdf re-shared with parents</b></p> <p><b>List of practical learning tasks linked to the curriculum sent via SeeSaw, these will include maths and phonics activities.</b></p> <p><b>We encourage parents to use the SeeSaw platform to upload video clips and photographs of their child completing the activities listed above.</b></p>	<p><b>DAY1</b> <b>Login details for SeeSaw, MS Teams, and other learning platforms</b></p> <p><b>Microsoft Teams Parent support pdf re-shared with parents</b></p> <p><b>Teachers send Learning activities for the day via SeeSaw</b></p> <p><b>Work uploaded via SeeSaw on completion.</b></p>	<p><b>DAY1</b> <b>Login details for SeeSaw, MS Teams and other learning platforms</b></p> <p><b>Microsoft Teams Parent support pdf re-shared with parents</b></p> <p><b>Teachers send Learning activities for the day via SeeSaw</b></p> <p><b>Work uploaded via SeeSaw on completion.</b></p>

## **DAY 2**

**Teachers will meet children on TEAMS to check accessibility/troubleshoot, discuss learning for the day and the remote learning timetable going forward for the class. Example timetable below.**

**Teachers send Learning activities for the day via SeeSaw and pupils upload work on completion.**

## **Remote teaching and study time each day**

**How long can I expect work set by the school to take my child each day?**

**We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day: Primary school-aged pupils are expected to work remotely at home for the minimum of 3 hours per day. This expectation has been set by the DfE. We will be monitoring children's engagement with remote learning and the school will contact you if your child is not accessing the lessons on the learning platforms. The class teacher will message first via SeeSaw if they notice a lack of work being submitted or an absence from online live lessons. If this continues then a member of the Senior Leadership Team or pastoral team will be in contact via phone call.**

Early Years and Y1	Years 2/3/4	Years 5 and 6
2 x 20 minutes live sessions Plus 2 ½ hrs of home work Lesson times: 8.45-9.05 and 11-11.20  <i>*The class teacher will communicate any changes to live lesson times.</i>	2 x 30 minute sessions Plus 2 ½ hrs home work Lesson times: 9.10-9.40 and 11.35–12.05	2 x 40 minute sessions Plus 2½ hrs home work Lesson times: 9.45–10.30 and 12.10–12.55

**Our daily expectation is:**

## **Basic Example Timetable KS2**

EXAMPLE KS2 TIMETABLE	English teach 30/45mins  MS TEAMS	English activity 30/45mins  SEESAW	Maths teach 30/45mins  MS TEAMS	Maths activity 30/45mins  SEESAW	Topic activity 1/1.5hrs  SEESAW	Complete anytime during the day
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<b>Monday</b>	English	English Task based on lesson.	Maths	Maths Task based on lesson.	Science	Reading activity - IDL/Reading Plus or video read
<b>Tuesday</b>	English	English Task based on lesson.	Maths	Maths Task based on lesson.	Geography	Maths - TTRS or Mental Maths
<b>Wednesday</b>	English	English Task based on lesson.	Maths	Maths Task based on lesson.	DT	Reading activity - IDL/Reading + or video read
<b>Thursday</b>	English	English Task based on lesson.	Maths	Maths Task based on lesson.	RE/ Spanish	Maths - TTRS or Mental Maths
<b>Friday</b>	English	English Task based on lesson.	Maths	Maths Task based on lesson.	PE /Music	Reading activity - IDL/Reading Plus or video read

**Following the first two days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

**We will teach the same curriculum remotely as we do in school wherever possible and appropriate. We will offer the same broad and balanced curriculum, with the aim of building knowledge and understanding over time. We have, however, needed to make certain adaptations:**

**Live lessons will be shorter than a normal face to face lesson in the classroom. Online lesson structures can be different to a traditional lesson. Teachers need to balance the screen time, concentration levels and the learning task to create the correct level of engagement for all of their learners in a remote education situation.**

**Following live lessons, teachers might signpost pupils to other learning resources/media to enhance understanding, such as Oak Academy or BBC Bitesize learning videos.**

**Occasionally, your child may also be taught by another teacher or teaching assistant as part of a small group to consolidate learning or as form of catch up. This may be additional to the teaching hours given above.**

## **Accessing remote education**

**How will my child access any online remote education you are providing?**

**The children will have logins and passwords to each of the online platforms listed below and have practised accessing them in school. Instructions will be sent home to support initial access to each.**

<b>EYFS</b>	<b>KS1</b>	<b>KS2</b>
<b>SeeSaw</b>	<b>SeeSaw</b>	<b>Microsoft Teams</b>

<b>Microsoft Teams</b>	<b>Microsoft Teams 3<sup>rd</sup> Space Maths*</b>	<b>Times Table Rock Stars IDL and/or Reading Plus 3<sup>rd</sup> Space Maths*</b>
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\*specified groups

**If my child does not have digital or online access at home, how will you support them to access remote education?**

**We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:**

<b>How will you issue or lend laptops or tablets to pupils, and where parents or carers can find more information?</b>	<b>Contact school if you have trouble accessing remote lessons at home due to lack of a device or internet connection so that support can be put into place.</b>
<b>How pupils can access any printed materials needed if they do not have online access</b>	<b>Our aim is to give online access to every child in a remote learning situation. If you do not have access, please contact the school so that we can provide support. We would provide printed materials as a last resort and as an interim measure. It is important that pupils access the remote learning – we will support you with this.</b>
<b>How pupils can submit work to their teachers if they do not have online access.</b>	<b>Please read the information listed above. Contact the school.</b>

**How will my child be taught remotely?**

**We use a combination of the following approaches to teach pupils remotely:**

**Some examples of remote teaching approaches:**

- **live teaching (online lessons)**
- **recorded teaching (e.g. Bitesize/Oak National Academy lessons, video/audio recordings by teachers)**
- **reading books pupils have at home/online reading platforms (e.g. Oxford Owl)**
- **commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences**

<b>EYFS</b>	<b>KS1</b>	<b>KS2</b>
<b>Daily Lessons on Teams – <a href="https://teams.microsoft.com">https://teams.microsoft.com</a></b>	<b>Daily Lessons on Teams – <a href="https://teams.microsoft.com">https://teams.microsoft.com</a></b>	<b>Daily Lessons on Teams – <a href="https://teams.microsoft.com">https://teams.microsoft.com</a>  <b>BBC Bite-size -</b></b>

<p><b>BBC Bite-size -</b>  <a href="https://www.bbc.co.uk/bitesize/dailylessons">https://www.bbc.co.uk/bitesize/dailylessons</a></p> <p><b>Oxford Owl Website -</b>  <a href="https://www.oxfordowl.co.uk/user/sign_up.html">https://www.oxfordowl.co.uk/user/sign_up.html</a></p>	<p><b>BBC Bite-size -</b>  <a href="https://www.bbc.co.uk/bitesize/dailylessons">https://www.bbc.co.uk/bitesize/dailylessons</a></p> <p><b>Oak Academy Website -</b>  <a href="https://www.thenational.academy/online-classroom/">https://www.thenational.academy/online-classroom/</a></p> <p><b>White Rose Website -</b>  <a href="https://whiterosemaths.com/homelearning/year-4/">https://whiterosemaths.com/homelearning/year-4/</a></p> <p><b>Oxford Owl Website -</b>  <a href="https://www.oxfordowl.co.uk/user/sign_up.html">https://www.oxfordowl.co.uk/user/sign_up.html</a></p>	<p><a href="https://www.bbc.co.uk/bitesize/dailylessons">https://www.bbc.co.uk/bitesize/dailylessons</a></p> <p><b>Oak Academy Website -</b>  <a href="https://www.thenational.academy/online-classroom/">https://www.thenational.academy/online-classroom/</a></p> <p><b>White Rose Website -</b>  <a href="https://whiterosemaths.com/homelearning/year-4/">https://whiterosemaths.com/homelearning/year-4/</a></p> <p><b>Oxford Owl Website -</b>  <a href="https://www.oxfordowl.co.uk/user/sign_up.html">https://www.oxfordowl.co.uk/user/sign_up.html</a></p> <p><b>Reading Plus</b>  <a href="https://student.readingplus.com/">https://student.readingplus.com/</a></p>
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## Engagement and feedback

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

## Roles and Responsibilities (Children)

**Try your best, just as you would in school!**

- **Dedicate appropriate time to learning; your teacher will give you guidance on this.**
- **Check SeeSaw to understand your teachers' expectations of what you are learning and what you need to produce each day.**
- **When you are working at home, make sure you try to choose a quiet space free from distractions.**
- **Remember you should still do your own work! Parents/helpers will help but not do the work for you.**

- **Keep healthy habits and take breaks away from devices between scheduled lessons.**
- **On TEAMS, follow the rules set out by the teachers and do not share passwords with anyone other than your parents or adult working with you.**

<b>Questions about:</b>	<b>Contact:</b>
<b>Your learning</b>	<b>Class teacher or TA – use Microsoft Teams or SeeSaw</b>
<b>Technology</b>	<b>If your teacher cannot help, they will contact school or the ICT help desk.</b>
<b>Any other issue related to distance learning</b>	<b>Contact school directly</b>

## **Roles and Responsibilities (Parents)**

- **Try to provide an environment conducive to learning (access to technology, safe and quiet space during daytime).**
- **Respect that teachers will respond in a reasonable period to queries about work but will not necessarily be instantly available.**
- **Monitor time spent engaging in online and offline learning, including variables like that of preferred learning times (morning, afternoon, evening)**
- **Support emotional balance by providing ample room and time for reflection, physical activity, conversation, and play.**
- **Contact teachers if your child is sick or unable to access learning.**

<b>Questions related to:</b>	<b>Contact:</b>
<b>Your child's learning</b>	<b>Class teacher of TA – use SeeSaw</b>
<b>Technology</b>	<b>Contact school if your class teacher cannot help.</b>
<b>Any other issue related to distance learning</b>	<b>Contact the phase leader or School Senior Leadership Team</b>

## **Roles and Responsibilities (Teachers)**

### **Setting work**

**Teachers will usually deliver two live lessons via Microsoft Teams as per shared timetable. New content will be taught each day.  
Teachers will set work via SeeSaw (online learning platform)**

**following the curriculum plans for each subject.**

**Teachers will continue to coordinate and plan with other teachers within their year groups to ensure consistency for pupils at home and in school.**

**Teachers or teaching assistants will give written feedback via SeeSaw on submitted work for maths and English and acknowledge all other work and learning activities.**

**Teachers may not be able to respond to messages on SeeSaw after 5.30 pm.**

#### **Delivery of live lessons**

**Teachers will use a quiet space to deliver lessons, blur backgrounds and follow safeguarding procedures as per the Covid-19 Safeguarding Addendum Jan 2021 (an addition to the Marus Bridge Child Protection and Safeguarding Policy 2020).**

**Teachers are to inform their line manager of any persistent behavioural issues during Teams lessons.**

#### **Teaching assistants**

**When assisting with remote learning, teaching assistants will be available as directed by their line manager to support with live learning, monitoring attendance and to support pupils via the chat facility.**

**If they are unable to work for any reason during this time, for example due to sickness or caring for a dependent, they should report this using the normal absence procedure.**

**All staff members will take appropriate steps to ensure their personal devices remain secure.**

## **Roles and Responsibilities (Senior Leadership Team)**

**Ensure a broad and balanced curriculum that is appropriately challenging for all and support teachers to make any changes necessary to accommodate remote learning**

**Work with teachers to ensure all work set in school and at home is appropriate and consistent in quality.**

**Weekly virtual visits to each teachers' lessons to provide support, feedback and to make contact with pupils at home.**

**Regular communication with their Line Manager regarding any students who are causing concern.**

**Monitoring the effectiveness of remote learning and the curriculum through remote lesson visits regular meetings with teachers and the wider SLT.**

**The Rowan Learning Trust will continually monitor and upgrade the security of remote learning systems, including data protection and safeguarding.**

Contact Mr R Aldridge or K Bish on 01942 248129 if you have any safeguarding concerns.

## **Additional support for pupils with particular needs**

**How will you work with me to help my child who needs additional support from adults at home to access remote education?**

**We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. Therefore, please be aware that children with SEND will only be asked to learn in a remote learning situation in very extreme cases and we will do our best to continue to educate them in a school setting as per DfE guidance. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils as always.**

**Children will continue to be supported by our inclusion team, SENDCO and teaching staff throughout the period of the remote learning. This may take the form of 1:1 mentoring/contact (Teachers and TAs) or specific learning activities set by the Inclusion team. Where your child receives additional support from the inclusion team, please be mindful of your child's workload and consider that they may not be able to access all the lesson content in any given day. Additional support:**

- **Children will access their specific learning activities through SeeSaw or Microsoft Teams.**
- **Inclusion interventions will be made available for example a child may have access to the following interventions: maths, English, phonics, social skills, fine motor, specific SEND work linked to their personalised learning timetable and other enrichment sessions.**
- **If a pupil with SEND is working from home, teachers will provide feedback to children and parents with regards to the work they have submitted via the telephone, Microsoft Teams, video chat and SessSaw.**
- **The SENDCO will work closely with the class teachers to ensure that misconceptions from classroom work can be addressed and additional activities and guidance can be provided.**
- **The inclusion team and SENDCO will provide their contact details for ongoing communication between children and families.**

## **Remote education for self-isolating pupils**

**Where individual pupils need to self-isolate, but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for**

whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

EYFS	KS1	KS2
<p><b>Daily activities and timetable uploaded on SeeSaw and acknowledged on completion by TA or class teacher.</b></p>	<p><b>Daily activities and timetable uploaded on SeeSaw and acknowledged on completion by TA or class teacher.</b></p> <p><b>Some lessons will be signposted to the Oak Academy/BBC Bitesize – same curriculum just a different teacher/medium.</b></p> <p><b>Teachers will contact your child twice per week via SeeSaw.</b></p>	<p><b>Daily activities and timetable uploaded on SeeSaw and acknowledged on completion by TA or class teacher.</b></p> <p><b>Some lessons will be signposted to the Oak Academy/BBC Bitesize – same curriculum just a different teacher/medium.</b></p> <p><b>Teachers will contact your child twice per week via SeeSaw.</b></p>

## Safeguarding and Attendance

**Any safeguarding concerns sent to DSL Ross Aldridge or DDSL Karen Bish via school immediately 01942 248129**

**The first line of communication between parents and teachers is via SeeSaw.**

**Teachers complete an attendance register. Children who do not attend live learning will be subject to a support and wellbeing phone call from a member of SLT.**

**The pastoral manager will make welfare calls to vulnerable children.**

**Pupils will not be visible to others to support RLT safeguarding protocols.**

**All discussion in the chat facility of TEAMS will be saved and monitored to ensure appropriate usage.**

**Always follow safeguarding procedures and refer to the Covid-19**

**Safeguarding Addendum Jan 2021 (an addition to the Marus Bridge Child Protection and Safeguarding Policy 2020) for further information.**

**END.**